



LOGISTICS AND TRANSPORTATION INC.

# Standard Operating Procedure (SOP)

**Florida Hurricane Season  
Disaster Response Services**

**2024-2025**

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# I. RAD Vendor Operations Support Staff

- A. LSA Operations Support Manager:
  - 1. Aaron Watkins
    - a) (727) 647-0527
  - 2. Dennis Creech
    - a) (813) 505-8888
- B. Transport Operations Support Manager:
  - 1. Oscar Sanchez
    - a) (305) 307-6544
- C. Equipment/Asset Manager:
  - 1. Justin Creech
    - a) (813) 267-6708
- D. Night Shift Manager:
  - 1. Sean Hanousek
    - a) (727) 678-3518
- E. Loading/Unloading Zone Supervisor:
  - 1. Jacob Granata
    - a) (978) 413-1105
- F. Sign-in/BOL Supervisor:
  - 1. Coty Creech
    - a) (813) 918-0279

# II. Operations

- A. Work Hours: 12-hour workdays, seven days a week all hours will be tracked.
  - 1. Day Shift:
    - a) 7:00 am-7:00 pm
    - b) "Morning Meeting at the Mobile Command Center (MCC) 7:00 am ALL MUST ATTEND!"
  - 2. Night Shift:
    - a) 7:00 pm-7:00 am
    - b) Night shift will consist of vendors.
    - c) Night Shift meeting 7:00 pm at the Mobile Command Center (MCC)
  - 3. Overtime:
    - a) **NO OVERTIME**
      - (i) Drivers will be given their time back the following workday.
        - **Example:** The Driver works from 7:00 am to 10:00 pm. He or she will not report to duty until 10:00 am the next morning.

### III. Trucks

#### A. Standard Rollback 10,000-25,999 GDW Deck (Light Duty)

1. Unit requirements.
  - a) Must be on medium duty frame.
    - (i) Examples: International, Freightliner, Hino, Kenworth, Peterbilt, and Ford F-650 or bigger.
  - b) Air brakes preferred.
  - c) Beacons/Emergency lights must work.
  - d) Must meet all DOT Regulations.
    - (i) <https://www.fmcsa.dot.gov>
2. Equipment needed
  - a) (8) Ratchet Binders 3/8"
  - b) (8) Grade 70 Transport chain 3/8" X20 ft.
  - c) (6) Commercial Grade Tie-Downs with Ratchet 15,000lbs 30ft. X 4"
  - d) (1) 36,000lbs Pintle hook/hitch/military hitch
  - e) (1) Tri-Ball
    - (i) 1-7/8" - 2" and 2-5/16"
  - f) (1) Trailer light (1 of the Following)
    - (i) Chargeable Towmate
    - (ii) 4-Round Plug Tow Light Kit
  - g) Safety Chains must be on the rear of the unit for trailers
3. Personnel
  - a) (1) Operator

#### B. Industrial Rollback 26,000-40,000 GDW Deck (Medium Duty)

1. Unit requirements
  - a) Must be air-braked
  - b) Bed must be rated 20,000 Lbs or greater
  - c) Must be tagged more than 25,999 LBS/class B or A.
  - d) Blanket permits are preferred.
  - e) Beacons/Emergency lights must work
  - f) Must meet all DOT Regulations.
    - (i) <https://www.fmcsa.dot.gov>
2. Equipment needed
  - a) (10) Ratchet Binders 3/8"
  - b) (10) Grade 70 Transport chain 3/8" X 20ft.
  - c) (8) Commercial Grade Tie-Downs with Ratchet 15,000lbs 30ft. X 4"
  - d) (1) 36,000lbs Pintle hook/hitch/military hitch
  - e) (1) Tri-Ball
    - (i) 1-7/8" - 2" and 2-5/16"
  - f) Trailer lights (1 of the following)

- (i) Chargeable Towmate
  - (ii) 4-Round Plug Tow Light Kit
- g) Safety Chains must be on the rear of the unit for trailers
- 3. Personnel
  - a) (1) Operator

**C. Step Deck W/ Power Unit 48,000 GDW**

- 1. Unit requirements
  - a) Must be equipped with loading and unloading ramps.
  - b) Blanket permits are preferred.
  - c) Beacons/Emergency lights must work
  - d) Must meet all DOT Regulations.
    - (i) <https://www.fmcsa.dot.gov>
- 2. Equipment needed
  - a) (12) Ratchet Binders 3/8"
  - b) (12) Grade 70 Transport chain 3/8" X 20ft.
  - c) (10) Commercial Grade Tie-Downs with Ratchet 15,000lbs 30ft. X 4"
    - (i) Disregard if step-deck trailer has built-in strap system
- 3. Personnel
  - a) (1) Operator

**D. Landoll W/ Power Unit 40,000-60,000 GDW**

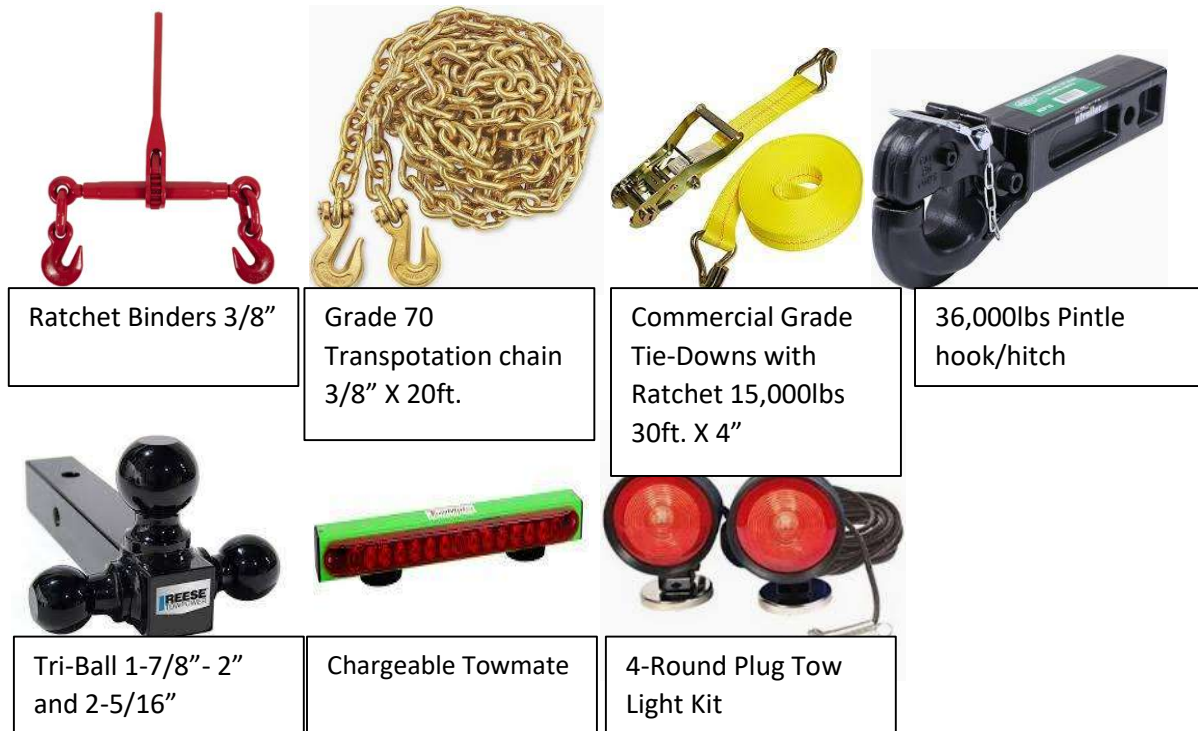
- 1. Unit requirements
  - a) Blanket permits are Preferred.
  - b) Beacons/Emergency lights must work.
  - c) Must meet all DOT Regulations.
    - (i) <https://www.fmcsa.dot.gov>
- 2. Equipment needed
  - a) (12) Ratchet Binders 3/8"
  - b) (12) Grade 70 Transport chain 3/8" X 20 ft.
  - c) (10) Commercial Grade Tie-Downs with Ratchet 15,000lbs 30ft. X 4"
- 3. Personnel
  - a) (1) Operator

**E. Power Only Unit Hauling Capacity 80,000 GDW**

- 1. Unit requirements
  - a) Blanket permits preferred.
  - b) Beacons/Emergency lights must work.
  - c) Must meet all DOT Regulations.
    - (i) <https://www.fmcsa.dot.gov>
- 2. Equipment needed

- a) (4) Ratchet Binders 3/8"
  - b) (4) Grade 70 Transport chain 3/8" X 20ft.
  - c) (4) Commercial Grand Tie-Downs with Ratchet 15,000lbs 30ft. X 4"
3. Personnel
- a) (1) Operator

## IV. Equipment



## V. Personal Protective Equipment (PPE)

- A. Pants
- B. Boots (1 of the Following)
  - 1. Steel-toed Boots
  - 2. Steel-toed Work Shoes
- C. High Vis Shirt (1 of the following)
  - 1. High Vis Vest
  - 2. High Vis Work Shirt
- D. Hard Hat
  - 1. Must be worn during loading, unloading, and while around Rotators
- E. Work Gloves: To be worn during loading and unloading

- F. Eyewear (1 of the following)
  - 1. Sunglasses
  - 2. Safety Glasses

## VI. Pre-Storm Checklist

- A. Start preparing family and property for the storm
- B. Trucks are serviced and equipped fully for LSA response
- C. List of company drivers and staff. Include phone numbers and type of truck or position on LSA.
  - a. List to be sent to [awatkins@rad-transport.com](mailto:awatkins@rad-transport.com) 48 hours before deployment.

## VII. Standby (State of Emergency Declared/landfall imminent)

- A. 24-48 Hour notice before deployment
- B. Start reserving/booking lodging. Hotels, Airbnb, VRBO. Procedures are in place to accommodate lodging for staff in the worst-case scenario.
- C. All RAD Transport Trucks await orders to deploy to Sunbelt Locations.

## VIII. Equipment Handling

- A. Lull & Forklift
  - a. All operators operating equipment such as Lulls or Forklifts must be OSHA Forklift Certified. In addition, any operators operating Boom/Aerial or Scissor Lifts must be OSHA MEWP Certified.
    - i. **OSHA Regulations:** <https://nistraining.com/osha-1910-178-forklift-certification-requirements/>
    - ii. Forklift Online Course: <https://liftoffcerts.com/forklift-certification>
- B. Loaders & Skid-Steer:
  - a. All operators operating equipment such as Front-End Loaders or Skid-Steers must be OSHA Certified.
    - i. **OSHA Regulations:** <https://nistraining.com/osha-1926-602-loader-training-requirements>

- ii. Loader & Skid-Steer Online Course: <https://www.360training.com/oshacampus/>
- C. For any damaged equipment, please take pictures and report to the supervisor during the loading and unloading process.

## IX. Billing

- A. The Billing Cycle runs from Monday through Sunday.
  - a. Bill weekly to ensure prompt payments.
    - i. 60 day pay
- B. Payments will be mailed to the address provided on the RAD Subcontractors Agreement.
  - a. Include ACH Banking information on invoices for payments wired to the bank.
- C. Ensure W-9 and COI are provided to RAD. Any changes to Address or COI, please update RAD immediately at [EM@rad-transport.com](mailto:EM@rad-transport.com).
- D. Travel Days: One demobilization travel day will be given. This will cover the cost of fuel from the LSA to your company's home base. Lodging is not to be billed out on travel day. Please bill out accordingly.
- E. Additional Billables: Any additional receipts, such as fuel, repairs, or one-line items, must be approved by Dennis Creech or Aaron Watkins before billing. No Exceptions! Save receipts for approval.
- F. Questions: Please reach out to Aaron Watkins at [awatkins@rad-transport.com](mailto:awatkins@rad-transport.com) and Dennis Creech at [dcreech@rad-transport.com](mailto:dcreech@rad-transport.com) for any billing questions prior to sending finalized invoices to RAD.

## X. Mobilization

- A. RAD Transport Division will handle all equipment transportation throughout Florida.
  - a. This will include locations like Sunbelt Rentals, United Rentals and Doodie Calls.
- B. We must ensure the RAD transport team adheres to all equipment vendors' rules and regulations while on site.
- C. Declarations and Executive Orders will be sent to Vendors prior to deployment.
  - a. Please ensure these are always placed on the front passenger's side window.

## **XI. Demobilization**

- A. RAD Transport Division will handle all demobilization/return equipment for the entire state of Florida.
- B. This will include equipment on the LSA and on missions.
  - a. BOL's must be signed, dated with time of drop off.
  - b. BOL's must be returned or emailed to [cmcfarlin@lts.com](mailto:cmcfarlin@lts.com) / [ccreech@rad-transport.com](mailto:ccreech@rad-transport.com).